



2010-2011 BOARD OF DIRECTORS MEETING MINUTES

Meeting: PNW IECA Board of Directors Meeting #12 Minutes
Date/Time: Friday November 4th, 2011, 12:00-1:00pm PST
Location: Teleconference - 1 877 234 4610 – 2277845 #
Attendees: James Kay, Alex Zimmerman, Russ Paton, Jolyn Hollingsworth, Chris Ott, Carol Davis,
Distribution: Attendees Sam Lamont, Robin Cook, Nancy Nething

Item	Action	Due
1. <u>Call Meeting to Order</u>	INFO	-
2. <u>Review of Minutes of Meeting</u>		
a) Approval – moved by Russ, second by Chris – Carried	INFO	-
3. <u>Additions to/Adoption of Agenda for Meeting #12</u>	INFO	-
4. <u>Action Log – Outstanding Items</u>		
a) Director Insurance – Quote	CD	December
5. <u>Treasurers' Report</u>		
a) Financials Attached - \$17,823.22 in Bank – Nothing outstanding or overdue. \$500 IECA paid, \$1,500 conference deposit paid, \$32/month Credit Card Merchant Svcs. To be reviewed next year to see if credit card system is necessary...		
b) Have accountant audit books at end of calendar year – December/January	CD	December
c) Approval – moved by Alex, second by Jolyn – Carried		ASAP
6. <u>Membership Committee – Jolyn & Carol</u>		
a) Currently at 183. members, up one from last month.	JH/CD	-
- Monthly phone list – each state/province representative to call 4month expired		
- Easier to e-mail...responsibility of Secretary?		
7. <u>Education & Events Chair - Robin</u>		
a) Newsletter – Winter Edition Call for Content –Send November 8	ALL	November
b) CAC Conference Call – Update & Follow-up	JBK	-
8. <u>New Business</u>		
a) Elections – Moved by James, Seconded by Alex to accept results of election. Carried James to call & check w. Nancy and confirm interest.	JBK	-

Item	Action	Due
b) Elections –Moved by Alex, Seconded by Russ that Board expand by three to include include qualified & nominated & elected members: Carl Menconi, Chris Ott, Jared Taylor. Carried.	INFO	-
c) Positions – James’ 2-year interim term has expired but would like to continue to serve. Moved by Carol, Seconded by Alex that James Kay be appointed to the Board as a Board Alternate as per the Bylaws. Carried.	INFO	-
d) Positions – PNW IECA welcomes Alex Zimmerman as new President, moving from President-Elect last year. President-Elect, Secretary, Treasurer up for vote next meeting. Consider Membership Committee Chair & Education & Events Chair. To be voted on at next meeting.	ALL	Nov.25
e) WINTER CONNECTION ‘11 Conference Registration – three (3) on EventBrite. Several e-mails circulated, used each list, each Board Member has e-mail for forwarding... Conference Exhibitors – getting resistance from suppliers – based on registration and last-year. Fibre Marketing? HydroStraw? Profile? Climacover? WoodStraw (Forest concepts), Sunmark Moved by Alex, Seconded by Russ that Carol to negotiate w. Great Wolf Lodge to try and get out of our \$5,290 contract. (\$1,290 rooms, 1,000 meeting room, \$3,000 catering). Preference is determine walk-away cost, recover any portion of our \$1,500 down payment possible. If not recoverable, report back to Board with portion of \$3,800 exposure locked-in, and what it might yield if Board were to hold AGM. Carried.	CD	ASAP
f) PNW Trade Show Booth – Carol or Becky? Carol to search. Alex coming through next Thursday - Alex to pickup if possible.	CD/AZ	ASAP
g) ESC MVC IV – tradeshow booth to conference?	CD	ASAP
h) Partners for Excellence – Due December 9! Currently targeting 1638 points... In 2010 we had a score of 725. In 2009 we ranked out of 12/12 with a score of 1400. 2 non-submissions. 2061 Won Need to submit financials to russ@ieca.org . IECA Faculty – Alex?	JK	September
9. <u>Next Meeting – TBA</u>		

NOTES: