



2010-2011 BOARD OF DIRECTORS MEETING AGENDA

Meeting: PNW IECA Board of Directors Meeting #9 Minutes
Date/Time: Friday August 5th, 2011, 12:00-1:00pm PST
Location: Teleconference - 1 877 234 4610 – 2277845 #
Attendees: Carol Davis, James Kay, Sam Lamont, Chris Ott, Nancy Nething
Distribution: Attendees Alex Zimmerman, Jolyn Hollingsworth, Robin Cook, Russ Patton

Item	Action	Due
1. <u>Call Meeting to Order</u> – Without Quorum, following is simply notes of our discussion		
2. <u>Review of Minutes of Meeting</u>		
3. <u>Additions to/Adoption of Agenda for Meeting #9</u>	INFO	-
4. <u>Action Log – Outstanding Items</u>		
a) Flocculant Webinar – refer to Alex to see if can be presented, video'd, YouTube'd	AZ	ASAP
b) Newsletter – Fall'11 Upcoming – Call for Content – out in Late July/August – James	JK	August
c) Refine bylaws and circulate for final approval – James to take on...	JK	August
d) Elections – Supposed to be in August, but need to generate some interest first. Let's put call for nominations out w. Newsletter, and plan dates this Fall for turnover at the conference.	JK	September
e) Partners for Excellence – needs to be prepared this winter – James to start in September	JK	September
f) Find accountant to audit books at end of calendar year – December/Jan	CD	December
5. <u>Treasurers' Report</u>		
a) Financials Attached - \$16,771 in Bank - Nothing since July 10, but accounts for \$1,500 deposit to GW Lodge, and \$500 Admin fee to IECA		
b) Conference budget - \$5,100 cost, based on 35 attendees @ \$99, 12 exhibitors @ \$300		
6. <u>New Business</u>		
a) Candidates for Board Positions – Chris Ott & Nancy Nething		
Chris Ott, Sr. Environmental Specials, City of Tacoma, Program		
- Regional Road Maintenance ESA		
- Deals w. ESA, CWA, NPDES		
- CESCL – Train the Trainer – focussed program for local training/Development		
Nancy Nething, RG, CPESC, SWIC Rep, Environmental Design Coordinator, HDR	-	INFO
- Geologist background, dealing with groundwater, surface water, stormwater, ESC		
- Teaches ESC		
- Salem, OR		
Appreciate both of you expressing interest, look forward to working with you through elections and in the coming years!		

Item	Action	Due
b) Board Vacancies – Carol spoke w. Becky, who we thank for many, many years of exceptional service, but with her change in future, offered up her resignation. This creates two vacancies on our Board, which we can appoint now or fill through election this fall.	-	INFO
c) Conference Content - Simply doing CPESC and CESCL/CISEC, or are we doing presentations? 4 hours of regulations and case studies, 4 hours of 2-groups? <ul style="list-style-type: none"> - Talk to Alex about full CESCL-WA training – 2 days. \$299? Carol to investigate - Field class harder to assemble – WS DOT? County? Class Weds, Field Thurs? - Carl Manconi/Rocky Rockovic - \$1,000 ea? - Chris mentioned anything over 1hr drive requires hotel and conference plus accreditation plus hotel may be prohibitive – signoff of Director of Public Works - Chris really would like to see local training back to City of Tacoma - Roadshow? Carol concerned that content is not a draw and much has been seen before. - Regulations & Case Studies – we need to line up some presenters! - Chris Road Maintenance Program? – ESA/Fish/CWA/NPDES/ - CESCL – Charlene Bakeman? - Need to review NPDES requirements for certification – ensure content complies 	ALL	
d) Conference Marketing – Update website & registration page, marketing via e-mail blast, newsletter, website, and IECA promotion. Save the date e-mail in August. Direct calls to contractors. What about Daily Journal of commerce? Sam to contact EPA, Core of Engineers, DEQ, DOT <ul style="list-style-type: none"> - Nancy notes that PNW IECA has not been as communicative as it could/should be. Hopefully newsletter helps address this. Need to focus on value proposition to members - Watch the group e-mails – perhaps send one by one? 	ALL	
e) Newsletter & P4E Call for Content	ALL	
f) CAC Conference call follow-up – James participated in last call – a lot of discussion around split of large and small chapters, P4E, Roadshow, etc. No action items pertaining to PNW.	ALL	
7. <u>Next Meeting – Friday September 9th 12:00pm PST</u>		

NOTES: